

St Vincent's RC Primary School

Minutes of PTA Meeting

Tuesday 07 November 2017

Chair: Gary Mongan (Chair)

Present: Anna O'Mahony (minutes), Mr Callaghan, Rachael Wardell, Hayley Dixon, Jon Coluccio, Phil Sweeney, Mike Waldron, Mark Pickering, Carlos Howarth, Kate Jackson, Kirsty Hodgkinson.

Apologies: Charlotte Hanson, Kate Kopczyk, Paul Rashford, Ben Greenwood, Donna Stockton, Jenny Mac, Richard Wild.

	Agenda Item	Comments	Actions
1	Apologies received	See above	
2	Matters arising from last meeting minutes	Covered in agenda	
3	PTA t-shirts	Logo is ready to go	<ul style="list-style-type: none"> Claire Smith and Mark Pickering to get quotes for printing
4	Quiz and Curry night	Great night. Made £1,000 on the night. Well done to everyone involved and thank you.	
5	Key stage 1 Disco 10 Nov 2017	<ul style="list-style-type: none"> DJ confirmed Floats sorted TEN arranged Consider future of bar at event 	<ul style="list-style-type: none"> Kate Kopczyk to arrange delivery of hot dogs, rolls and sauce to school Gary Mongan to create volunteer rota
9	Christmas Fair 24 Nov 2017	<ul style="list-style-type: none"> 4 stalls requested Brownies also asking for a stall Ben Greenwood contacted Police to enquire about hosting an information stall but there was no one available. Father Christmas can attend. Stalls can set up from 5.15pm. Granelis to attend 	<ul style="list-style-type: none"> Anna O'Mahony to check if SVP want a stall Mr Callaghan to check if school choir can attend and sing in the hall. Rachael Wardell to offer stall to Hospice Anna O'Mahony to arrange TEN Rachael Wardell to order 150 sausages and 150 burgers Anna O'Mahony to arrange for bread and cheese slices to be bought and delivered to school Anna O'Mahony to contact church to put note in newsletter for Christmas fair Hayley Dixon to make a request to professional photographer for photos at Santa's Grotto Mike Waldron also to enquire about support with photography Hayley Dixon to check about candle stall Gary Mongan to order selection boxes for gifts from Santa. Mr Callaghan to confirm numbers. Selection boxes also to be ordered for

			Play Your Cards right. <ul style="list-style-type: none"> • Bucket Raffle tickets required- Anna to ask Deborah Holding • Kirsty Hodgkinson to arrange advent calendar stall. 100 as a test this year.
11	Finance review	Discussed donation to school – amount depending upon Christmas Fair Takings	
12	AOB	Diary of events to be discussed at December meeting	
12	Agree next meeting date	Next meeting 5 th December 2017, 6:30pm	